

# BAINBRIDGE ISLAND FIRE DEPARTMENT

## BOARD OF COMMISSIONERS

### Special Meeting Minutes

May 4, 2026

Chair Fritz von Ibsch called the Board of Commissioners special meeting to order at 4:30 PM. Present were Commissioners Bruce Alward, Tim Carey, John De Lanoy, and Scott Isenman; Fire Chief Jared Moravec; Human Resources Manager Shannon Webber; and Finance Manager Ed Kaufman.

### PUBLIC COMMENT

None

### FIRE CHIEF'S REPORT

- UW Paramedic Training Class 55 Update: Chief Moravec informed the Board that BIFD has been offered one slot in the Class 55 UW Paramedic Training program. FF/EMT Heidi Hietpas will be attending the program beginning in September.
- WSDOT Site Visit: Chief Moravec briefed the Board on a recent site visit by representatives of WSDOT regarding the roundabout at Rte. 305 and High School Road. WSDOT provided a mockup of proposed raised pedestrian crossings, which will be lower than the raised crosswalks at Ordway Elementary. WSDOT was also given a tour of the Island in a fire engine to demonstrate potential challenges that BIFD will face during response with the installation of the roundabout. WSDOT intends to provide a design update during an on-line meeting on May 7<sup>th</sup>.
- New Apparatus In-Service Update: Chief Moravec provided an update on the expected in-service dates for the following new response vehicles: Type 3 Engine is being fitted with final equipment and should be in service in the next two to three weeks; Type 1 Engine is being striped this week with a targeted in service date of July 4<sup>th</sup>; and, two new aid units are expected to be delivered by the end of May.
- Hiring Updates: HR Manager Webber briefed the Board on current hiring status for the EVT and Facilities Manager. Three EVT finalists and four Facilities Manager candidates will be interviewed during the week of May 11<sup>th</sup> with possible job offers delivered by May 15<sup>th</sup>.
- Newsletter Update: Chief Moravec informed the Board that Volume 3 of the BIFD Newsletter is expected to be mailed by May 15<sup>th</sup>.
- K911 Radio Project Presentation at 5/27 BOC Meeting: Chief Moravec informed the Board that Representatives of Kitsap 911 will be making a presentation to the Board regarding the countywide radio project on May 27<sup>th</sup>.
- Station 22 Open House Reminder: Chief Moravec reminded the Board of the upcoming Station Open House at Station 22 on May 6<sup>th</sup>.
- Commissioner Attire: Commissioners will provide sizes for logo attire including jackets, shirts, hats and name tags. Staff will order the logo attire when all sizes are provided.

### GOOD OF THE ORDER

Commissioner Isenman noted the fire extinguisher event will be held on May 9<sup>th</sup>, 9:00-1:00 PM at Winslow Wharf Marina.

Commissioner Isenman also noted an anonymous email he received regarding the Eagle Harbor Drive bike lane project.

Commissioner De Lanoy remarked that he thought the recent social media activity on behalf of the Department was excellent and to keep it up.

### EXECUTIVE SESSION

At 5:03 PM, Commissioner von Ibsch called for an Executive Session to last for 15 minutes. The Executive Session was called to evaluate the qualifications of an applicant for public employment per RCW 42.30.110(1)(g) and to review the performance of a public employee per RCW 42.30.110(1)(g).

At 5:18 PM, the Executive Session was extended by 10 minutes. At 5:28 PM, the Executive Session was extended by an additional five (5) minutes. The regular open meeting resumed at 5:33 PM.

### CONSENT AGENDA

(Voucher numbers 37731 through 37763 totaling \$126,808.70, Electronic Fund Transfers of \$992,020.97, April Payroll of \$917,309.67, Meeting Minutes 4/22/26). Commissioner Carey moved to approve the Consent Agenda as presented. Commissioner Alward seconded the motion, and the motion passed unanimously.

### BUSINESS AGENDA

#### 1. Deputy Fire Chief Job Description

Chief Moravec requested approval of a revised Deputy Fire Chief job description, edited to reflect the current interim nature of position. Commissioner Carey moved to approve the job description as presented. Commissioner Alward seconded the motion and the motion passed unanimously.

#### 2. Interim Deputy Fire Chief Contract Authorization

Chief Moravec requested authorization to negotiate a contract for a part-time, interim Deputy Fire Chief. Commissioner Carey moved to authorize Chief Moravec to negotiate a contract for an interim Deputy Fire Chief. Commissioner De Lanoy seconded the motion and the motion passed unanimously.

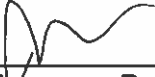
### EXECUTIVE SESSION

At 5:40 PM, Commissioner von Ibsch called for an Executive Session to last for 15 minutes. The Executive Session was called for collective bargaining planning per RCW 42.30.140(4)(b).

ADJOURNMENT

The meeting was adjourned at 5:55 PM.

Submitted by:



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Jared Moravec, Board Secretary

Approved

May 27<sup>th</sup>, 2026